—SPS ALERT—

SPS Alert 120:

ABC Certification September 2019 Cycle

Release date: 9/13/2019

<u>All ABCs</u> should be taking the ABC Certification test on the Hub, the deadline is Tuesday, Oct. 1, 2019. **If you have already taken the certification test in September 2019, please disregard this message.**

Note: the 2020 Benefits Guide can be found as a document resource on your transcript in the Hub. This Benefit Guide has any updated Benefits information for the 2020 Plan Year. ABCs should take their time on this test, referring to the 2020 Benefit Guide, the recent ABC Open Enrollment Training webinar slides and other resource materials available. ABCs get two attempts to pass the test on-line before having to come to DBM to take the test in person. ABCs not able to pass the test in three attempts will lose the ABC access role in SPS.

Taking the test prior to September 2019 does not satisfy the requirement for this cycle of the benefits certification test. This test will be a continuing requirement each year.