Reference: System Issue with the Salary Schedule

1. If the Grade/Salary Schedule doesn't match up with the Bargaining Status, then you will receive the following <u>ERROR</u>:

Error

- 1. Page Error
 - Barg Unit ABCDFH Restricted to New Schedule on/after 1/1/2020 (Employee Compensation Event For Ad Hoc)
 - You will need to change the Bargaining Unit or the Grade/Salary Schedule:

Example: If Job Profile is in "F" bargaining unit, Salary Schedule will default to **Bargaining Unit Employees in Units A, B, C, D, F**and H and grade profiles = ASTD

However, If **Bargaining Status** is:

- <u>'yes'</u> then Grade/Salary Schedule should be Bargaining Unit Employees in Units A, B, C, D, F and H and grade profiles = ASTD (the default is correct)
- <u>'no'</u> then Grade/Salary Schedule should be **Standard Schedule** and grade profiles = **STD** (the default is not correct)
- 2. You may receive an ALERT:

Alert

Alert

The compensation grade for this worker does not match the compensation grade from the job profile. The job profile returned :

- You will need to review the Bargaining Unit or the Grade/Salary Schedule:
 - **Example:** If the Job Profile is <u>NOT</u> in a bargaining unit, Salary Schedule defaults to **Standard Schedule** and grade profiles = **STD**
- If Salary Schedule <u>is</u> Bargaining Unit Employees in Units A, B,
 C, D, F and H then, Bargaining Status may be "yes" or "no"
- > If everything is correct, since it is an Alert, click on submit again.