

Payroll : Non-8/80 vs 8/80 State/Regular Employees on annual compensation

** This does not apply to hourly or daily employees*

Non-8/80 State/Regular Employees

- Each **WEEK** is evaluated independently for default pay
- When the timesheet is not entered or submitted, the system will pay default scheduled hours
- When the timesheet is not entered or submitted BUT an approved unpaid Leave of Absence exists the system will pay the default scheduled hours minus the unpaid leave hours
- When the timesheet is approved with less than scheduled hours/week and without any unpaid hours, the system will pay default scheduled hours
- When the timesheet is approved with less than scheduled hours/week and with unpaid hours, the system will pay default scheduled hours minus the unpaid hours
- All OT and shift differential pay is paid only when work hours are entered and approved on the timesheet

8/80 State/Regular Employees

- Each **PAY PERIOD** is evaluated for default pay
- When the timesheet is not entered or submitted, the system will pay default scheduled hours per pay period
- When the timesheet is not entered or submitted BUT approved unpaid absence exists, the system will pay default scheduled hours per pay period minus the unpaid leave hours
- When the timesheet is approved with less than scheduled hours per week and/or the pay period and without any unpaid hours, the system will pay **ONLY** the approved hours
- When the timesheet is approved with less than scheduled hours per week and/or pay period and with unpaid hours, the system will pay **ONLY** the approved hours minus the unpaid leave hours
- All OT and shift differential pay is paid only when work hours are entered and approved on the timesheet

