

**1-S. DEPARTMENT OF BUDGET AND MANAGEMENT**

***Fleet Management Office  
Services Contract***

**Contract ID:** Maintenance, Repair and Accident Management Program for State-Owned Vehicles; ADPICS # 050B6400003

**Contract Description:** Provide Statewide vehicle maintenance and repair services via a network of local vendors for State-owned cars, light trucks, vans and medium and heavy-duty trucks not covered by in-house maintenance and repair facilities. The contract also provides an accident management program to manage reporting and repair of all vehicle accidents and vandalism claims by participating State agencies.

**Award:** Element Vehicle Management Services  
Sparks, MD

**Term:** 11/1/2016 – 10/31/2021

**Amount:** \$77,500,000 Est. (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:** One Acceptable Proposal Received

**MBE Participation:** 0% (See Requesting Agency Remarks)

**Performance Security:** None

**Incumbent:** Same

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to six prospective vendors, one of which are Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Three proposals were received in response to the RFP. One proposal was received late and was rejected per COMAR 21.05.03.02(F). Two proposals were evaluated; however, one was determined not to be reasonably susceptible of being selected for award and was eliminated from further consideration. The remaining proposal from the incumbent was determined to be reasonably susceptible of being selected for award. In addition, the offeror was determined to be responsible; the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation.

