

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 7, 2015**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 10-S-MOD **Agency Contact:** Larry Williams  
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**DEPARTMENT/PROGRAM:** Budget & Management (DBM)  
Fleet Management Office (FMO)

**CONTRACT ID:** Maintenance and Repair Services for State  
Owned Vehicles;  
ADPICS # 050B1400025/COG08100

**CONTRACT APPROVED:** DBM Item 11-S (8/10/2011)

**CONTRACTOR:** PHH Arval, Inc.  
Sparks, MD

**CONTRACT DESCRIPTION:** Contract to provide Statewide vehicle  
maintenance and repair services via a network of local vendors for State-owned cars, light trucks,  
vans and medium and heavy-duty trucks not covered by in-house maintenance and repair  
facilities. The contract also provides an accident management program to manage reporting and  
repair of all vehicle accidents and vandalism claims by participating State agencies.

**MODIFICATION DESCRIPTION:** Mod to increase the spending authority  
based upon increased usage by State agencies for heavy equipment maintenance and repairs  
previously handled by in-house facilities.

**ORIGINAL CONTRACT TERM:** 8/11/2011 – 9/30/2016

**MODIFICATION TERM:** 1/8/2015 – 9/30/2016

**ORIGINAL CONTRACT AMOUNT:** \$46,000,000 Est. (5 Years)

**MODIFICATION AMOUNT:** \$20,000,000 Est. (1 Year, 9 Months)

**PRIOR MODIFICATION/OPTIONS:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$66,000,000 Est.

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**ITEM:** 10-S-MOD (Cont.)

**OVERALL PRECENT +/- (THIS MOD):** +43.5%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** None

**REQUESTING AGENCY REMARKS:** This request for approval to increase the spending authorization for this contract is to accommodate increased utilization by State agencies, largely in part by the State Highway Administration (SHA) for light, medium and heavy-duty vehicles that were previously handled by SHA’s in-house maintenance.

This contract provides access to a repair and maintenance service network of national and local Maryland vendors for servicing State-owned cars, light trucks, vans and medium and heavy-duty trucks. It also provides for an accident management program to manage reporting and repair of all vehicle accidents and vandalism claims by participating State agencies.

The State owns approximately 8,700 vehicles; of this number, approximately 5,900 currently participate in the maintenance program. The approximately 2,800 remaining vehicles are maintained using State-owned repair facilities.

Approximately 96% of the contract amount is estimated to be reimbursements for the actual cost of maintenance and repairs to State vehicles by participating facilities. The contractor is paid a fixed per-vehicle, per-month fee for vehicle maintenance and fixed-incident fees for towing and accident occurrences.

**FUND SOURCE:** Various

**APPROP. CODE:** Various State Agencies

**RESIDENT BUSINESS:** Yes

Board of Public Works Action – This Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	