

**FIRST MODIFICATION TO
PROCESS SERVER
CONTRACT NO. F10B3400002**

THIS FIRST MODIFICATION AGREEMENT (the "Modification") is made this 23rd day of January, 2014, by and between Legal Papers, Inc. ("Legal Papers") and the State of Maryland, acting through the Department of Budget and Management, Division of Procurement Policy and Administration, Central Collection Unit ("CCU").

NOW THEREFORE, IN CONSIDERATION of the promises and the covenants herein contained, the parties agree to modify the contract dated February 6, 2013 for Process Server (the "Contract"), as follows:

1. Revise IFB Section 2.3.4 (Scope of Project) as follows:

2.3.4 The contractor will pick-up the case files directly from the Office of the Attorney General, 300 W. Preston St., Room 407, Baltimore, MD 21201 on Wednesdays only between the hours of 9:00 A.M. and 4:00 P.M. local time ~~on Tuesdays and Fridays between the hours of 9:00 A.M. and 4:00 P.M. local time.~~

4. Scope of Modification.

This Modification amends the IFB and the Contract specifically as described herein. Except as specifically revised by the terms of this Modification, all of the terms of the IFB and the Contract shall remain in full force and effect and shall apply to this Modification.

IN WITNESS THEREOF, the parties have executed this First Modification as of the date hereinabove set forth.

**CONTRACTOR:
LEGAL PAPERS, INC.**

**STATE OF MARYLAND:
DEPARTMENT OF BUDGET AND MANAGEMENT**

(SEAL)

By: DAVID KopEL, President

By: T. Eloise Foster, Secretary

Date: 1-15-14

Date: 1/23/14

Witness/Attest Samantha Campbell

Witness

APPROVED FOR FORM AND LEGAL SUFFICIENCY
THIS 21st DAY OF January, 2014

ASSISTANT ATTORNEY GENERAL