



MARTIN O'MALLEY  
Governor

ANTHONY BROWN  
Lieutenant Governor

T. ELOISE FOSTER  
Secretary

DAVID C. ROMANS  
Deputy Secretary

**Amendment #1 to Request for Proposals (RFP)  
Employee and Labor Relations Division  
Employee Assistance Program (EAP)  
Solicitation No. F10B4400008  
February 28, 2014**

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below. New language has been double underlined and marked in bold (ex. **new language**), and language deleted has been marked with a strikethrough (ex. ~~language deleted~~).

**1. AMEND to STRIKE Section 2.1.3 and renumber Section 2.1.4 of the RFP as follows:**

~~2.1.3 Be certified as a private review agent under Md. Ann. Code, Insurance Art., Title 15, Subtitle 10B.~~

2.1.4 Be registered as a third party administrator under Md. Ann. Code, Insurance Art., Title 18, Subtitle 3.

**2. AMEND to STRIKE Section 2.2.3 and renumber Section 2.2.4 of the RFP as follows:**

~~2.2.3 A copy of the Offeror's Certificate of Authority issued by the Maryland Insurance Administration (MIA), for the type of plan proposed.~~

2.2.4 Proof of Registration as a third party administrator.

**3. AMEND Attachment E, Pre-Proposal Conference Response Form, as follows:**

A Pre-Proposal Conference will be held at 11:00AM on March 6, 2014, at 201 West Preston Street Room-545 Conference.

Issued and authorized by

<signed>  
Rachel Hershey  
Procurement Officer

~Effective Resource Management~