

**QUESTIONS AND ANSWERS for
TORFP: ASC-2014-03-001(DLLR)**

1. What is the amount of total funds released in each grant year?

Federal Fiscal Year	Amount
FFY 2009	\$2,300,000
FFY 2010	\$7,117,845
FFY 2011	\$10,855,376
FFY 2012	\$3,465,772
FFY 2013	\$4,161,189
FFY 2014	\$0
TOTAL	\$27,900,182

2. How many projects were funded for each grant year?

Unfortunately, there is no way to answer that question. Forty five projects have been funded through this cooperative and grant agreement along with core funding. Many of these projects are for multiple years.

3. Please explain De-obligated projects.

De-obligated funds is a funding mechanism the US Department of Labor utilizes to allow other states to “de-obligate” their grant funds to fund ITSC projects. This process allows US Department of Labor to withhold funds from award to those states and award to Maryland for purposes of ITSC projects.

4. Under 1.0 Purpose, page 3, can you provide us with both agreements?

Yes, the redacted agreements will be issued with the Pre-TOP Conference minutes.

5. Page 6, 3.5 Technical Submission, C.1 – capabilities - does that include the MBE/subcontractors?

Yes, include the capabilities of anyone proposed to work on this audit.

6. Can the MBE/Sub-contractors provide past performance for this bid or just the prime/master contractor?

Past performance for this TORFP should include both the prime/master contractor and the MBE/Sub-contractors that will work on this audit.

7. What is the budget for this or level of effort?

DLLR is requesting the Master Contractors define the level of effort they believe will allow them to meet the deliverables of the TORFP. There has been \$27.M of funding awarded to date. The agency would like the audit to be complete by July 31, 2014 to allow time to correct any potential findings.

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8. Any travel to US Department of Labor?

No. The locations listed within the TORFP Attachment A, Section 2.0, are the only three locations the audit team would potentially need to visit. Please note the location for CESER/ITSC has been changed in Amendment No. 1, dated March 28, 2014.

9. Can travel to Washington, D.C. be billed?

No. The location for CESER/ITSC is within 50 miles of the State of Maryland, Department of Labor, Licensing and Regulation's base location.

As per the Master Contract RFP, Section 3.4.4.E.2. "Non-routine travel is defined as travel beyond the 50 mile radius of agency's base location, as identified in the TORFP, or the Master Contractor's facility, whichever is closer to the consulting site."

10. The TORFP defines the guidelines for this audit as the generally accepted auditing standards. Why is it not following Federal audit guidelines?

The Master Contract defines this section of the TORFP. The audit must be conducted following the generally accepted auditing standards for the State of Maryland.

11. Do you need employees to sign the non-disclosure form as well or just the firm?

Non-disclosure forms should be completed for the Master Contractor and the MBE/Sub-contractors. The firms are signing for their employees.

12. When do you anticipate the audit starting?

Hopefully, the evaluation and award recommendation process will be completed in time for this audit to start on or about May 1, 2014.