



MARTIN O'MALLEY
Governor

ANTHONY BROWN
Lieutenant Governor

T. ELOISE FOSTER
Secretary

October 27, 2014

**Amendment No. 1 to
Audit Services Contract
Task Order Request for Proposals ASC-2014-10-001 (DHR)
For Random Audits of the Maryland Legal Services Program (MLSP)
Legal Service Providers**

This Amendment No. 1 is being issued to amend and clarify certain information contained in the above named TORFP. All information contained herein is binding on all Master Contractors who respond to this TORFP. Specific parts of the TORFP have been amended. The following changes/additions are listed below; new language has been double underlined and marked in bold (ex. **new language**) and language deleted has been marked with a strikeout (ex. ~~language deleted~~).

- 1.) **Revise** ATTACHMENT A – SCOPE OF WORK as shown below:

On page 23, Section 8.0:

8.0 Travel: Non-Routine Travel **is NOT** applicable to this TORFP. ~~Non-Routine Travel may be necessary for reconciliation at remote MTA locations.~~ **For Non-Routine Travel, explain why Non-Routine Travel may be necessary.** Non-Routine Travel will have prior approval from the TOM before it is utilized by the Master Contractor, even if it is noted in the TORFP by the State and proposed to by the Master Contractors. Once it is used, backup documentation for approval, etc., has to be provided by the Master Contractor when invoiced.

Should you require clarification of the information provided in this amendment to the TORFP, please contact Mrs. Jamie Tomaszewski at 410-260-7386 at the DBM Contracts Management Office.

Date Issued: October 27, 2014

By //s//
Jamie Tomaszewski
DBM Contract Manager and
Procurement Officer

~Effective Resource Management~

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