



Position Announcement: Assistant Professor in Surgical Technology

About Baltimore City Community College

Founded in 1947, Baltimore City Community College (BCCC) is a comprehensive, urban community college accredited by the Middle States Commission on Higher Education. The College has a main campus in west Baltimore and satellite locations throughout the city. With its broad range of degree and certificate programs, affordable tuition, and extensive outreach, BCCC offers educational opportunities to the citizens of Baltimore City and throughout the State of Maryland. BCCC serves approximately 20,000 students a year, providing credits that transfer to four year colleges and universities as well as workforce development training that leads directly to job placement. The College is proud of the fact that over 100 nations are represented within the student body.

Ad number	A15-017
Job title	Assistant Professor in Surgical Technology
Position summary	Responsibilities in both instruction and/ or clinical coordination. Duties involve organizing and providing educational experiences leading to student credentialing and gainful employment as a Surgical Technologists, establishing program admission criteria, recruitment of students, instruction in the clinical curriculum, and application and maintaining accreditation status.
Required qualifications	<ul style="list-style-type: none"> • Associate Degree in Nursing, Healthcare Management or related field • Minimum of three (3) years proven current surgical technology experience • Certification as a Certified Surgical Technologist by the Association for Surgical Technologist <p>Preferred Qualifications:</p> <ul style="list-style-type: none"> • Bachelor's degree in Nursing, Healthcare Management or related field preferred
Open date	May 1, 2015
Close date	July 8, 2015
Salary range	Associate's Degree - \$41,120 Bachelor's Degree - \$47,262
Essential Functions	<ul style="list-style-type: none"> • Provide leadership in ensuring, through faculty evaluation, that instructional quality is being maintained and that program standards are followed. • Provide leadership in the development and evaluation of

	<p>assessment testing and placement in your program, if required.</p> <ul style="list-style-type: none"> • Provide leadership to develop and/or deliver lecture content on a variety of Surgical Technology topics. Revise curricula to reflect the hospital industry's expectations for entry level practitioners. • Develop, and when necessary, revise existing curriculum to reflect currency in the Surgical Technology accreditation standards. • Provide lab and/or clinical instruction for surgical technology; leadership in preparing program course schedules for fall, spring, and summer sessions, online and other delivery formats. • With the program faculty, procure clinical placement for students, and evaluate the effectiveness of the same to ensure successful student outcomes. • Assist in maintaining appropriate inventory of surgical supplies for laboratory instruction. • Responsible for organization, administration, continuous review, planning, development, and general effectiveness of clinical experiences for students enrolled in the Surgical Technology Program. • Plan and implement retention strategies to increase enrollment in the surgical technology program. • Coordinate with the Associate Dean teaching assignments for full-time and adjunct faculty for their program; and, assist Associate Dean with the recruitment, hiring, training, and mentoring of full-time and adjunct faculty within your program. • Participate in required faculty and department meetings, as well as meetings of college committees and Advisory Board of the program. • Perform other additional duties as agreed by the Associate Dean.
Application procedure	<p><i>Email entire packet to careers@bccc.edu</i> All applicants must provide the following information as part of the <u>initial</u> application package in order to receive consideration:</p> <ul style="list-style-type: none"> • Cover letter • Resume • Completed BCCC Application and EEO Survey – links below • Unofficial transcripts
Link to BCCC Employment Application	<p>BCCC Employment Application</p>
Link to BCCC Demographic Survey	<p>BCCC EEO Survey</p>
EEO Statement	<p><i>Baltimore City Community College is an Equal Opportunity Employer and does not discriminate on the grounds of race, color, gender, religion, age, sex, sexual orientation, national or ethnic origin, physical or mental disability, marital status, veteran status, or any other characteristic prohibited by law. Baltimore City Community College is committed to diversity and seeks to foster positive human relations among all individuals and groups within the community.</i></p>
Special Requirements	<p>Finalists will be subject to successfully completing a background investigation.</p>