



MARYLAND
DEPARTMENT OF
BUDGET & MANAGEMENT

MARTIN O'MALLEY
Governor

ANTHONY BROWN
Lieutenant Governor

T. ELOISE FOSTER
Secretary

June 10, 2014

MEMORANDUM

FROM: Larry Williams 
State Fleet & Travel Administrator

TO: Agency Travel Coordinators

SUBJECT: Meal Reimbursement Rates Increase for FY 15

This memorandum contains reimbursement rates for meals for State employees on authorized State business.

Meal Reimbursement Rates will increase on July 1, 2014 for FY 15.

FY 15

Breakfast	\$ 9
Lunch	\$11
Dinner	<u>\$25</u>
Total	\$45

Please make this information available to all agency employees. Should you have any questions, feel free to give me a call at 410-260-7195.

cc: Mr. Marc Nicole, Director of Budget Analysis
Ms. Mary Naramore, Director of Procurement Policy and Administration

~Effective Resource Management~

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