

1.21 SERVICES TO CHILDREN, YOUTH, AND FAMILIES

Appendix K in the Governor’s Budget Highlights book reports the budgeted costs for services to children, youth, and families. Instructions are outlined below for reporting these costs in a consistent manner.

Agencies that provide services to children, youth, and families must submit a DA-2 form or an electronic spreadsheet with the relevant appropriation programs and sub-programs.

This reporting requirement applies to the following agencies:

- Department of Health and Mental Hygiene
- Department of Human Resources
- Department of Juvenile Services
- Department of Labor, Licensing and Regulation
- Maryland State Department of Education (including Children’s Cabinet Interagency Fund)
- Governor’s Office for Children
- Interagency Committee for School Construction
- Maryland School for the Deaf

If your agency is not listed above but does allocate funds for services to children, youth, and families, please include similar data with your FY 2017 budget request.

A list of programs and sub-programs used to develop the FY 2016 Appendix K data will be distributed to the departments and agencies listed above. *The same programs/subprograms should be used to budget for appropriate costs for these services to Children, Youth, and Families in the FY 2017 budget request.* If a program will be added or deleted, the agency submission must include:

- A summary outlining the addition or deletion of any sub-programs impacting these services, with a brief explanation for each change;
- The total amount of spending (all funding sources) for the FY 2015 actual, FY 2016 appropriation, and FY 2017 request; and
- For any addition, the appropriate results area(s) to be achieved by the funding:
 1. Babies Born Healthy
 2. Healthy Children
 3. Children Entering School Ready to Learn
 4. Children Successful in School
 5. Children Completing School
 6. Children Safe in Their Families and Communities
 7. Stable and Economically Independent Families

You may identify more than one results area for the same program/sub-program, except funding must be identified separately for the “Children Entering School Ready to Learn” results area.

The due date for this requirement is Friday, October 2, 2015. A copy of each submission should be sent to Shane Spencer, shane.spencer@maryland.gov, and the DBM budget analyst.