Maryland State Archives

MISSION

To acquire, describe, preserve, and make electronically available (in a secure and dynamic environment) the permanent records of Maryland's past, while providing reliable current information to citizens and public officials for the better administration of Maryland government and understanding of Maryland history.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. **Identify, appraise, acquire, preserve, and manage records, government publications, art, and other material deemed to have permanent administrative, fiscal, legal, historical, or educational value.**

Obj. 1.1 Manage resources to secure all permanent records, government publications, art, and all other material of permanent value.

Obj. 1.2 Manage resources for the permanent storage of electronic records that are legally mandated to be transferred to, backed up by, or preserved by the State Archives.

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
Collections material (measured in cubic feet)	389,077	391,812	396,513	398,127	400,610	402,110	403,610
Electronic data managed (gigabytes)	159,393	159,744	161,095	161,568	161,724	162,390	162,824
Database records managed (millions)	21,406	26,438	24,324	19,746	22,893	23,616	23,637

Goal 2. **Make accessible State Archives' holdings of records, government publications, art, and other material of permanent value.**

Obj. 2.1 Maintain customer-friendly reference services, and provide an efficient interagency file-retrieval service for paper-based records.

Obj. 2.2 Increase data transferred over the web by 8 percent over the prior year.

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
Total materials provided to searchroom patrons; phone, email and mail requests; and interagency requests	51,945	74,575	60,112	54,153	52,034	57,000	57,000
Data transferred via web (gigabytes)	177,869	182,239	141,439	133,311	63,060	64,952	66,900

Goal 3. **Facilitate a broad knowledge of Maryland and its government through the *Maryland Manual On-Line*.**

Obj. 3.1 Describe and daily update information on Maryland and its State, county and municipal government in the *Maryland Manual On-Line*.

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
Files and graphics created, maintained, compiled, edited, posted, accessioned, and scanned	17,441	18,251	19,460	20,478	22,893	25,238	26,499

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Goal 4. **Increase knowledge and understanding of Maryland history and the collections of the Maryland State Archives through research, education, exhibits, and public programming.**

Obj. 4.1 Increase research-based public programming using State Archives collections.

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
Number of public programs offered	86	94	137	106	56	60	75

Goal 5. **Manage State-owned art collection in the custody of the Commission on Artistic Property, and create exhibits of these works and other archival materials.**

Obj. 5.1 Manage State-owned art collection through proper appraisal, storage, and preservation.

Obj. 5.2 Promote an understanding of State-owned art collection and historic buildings to the public, and an appreciation of Maryland's visual and decorative arts, through the exhibition and interpretation of artistic property.

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
Objects in State-owned art collection	3,513	3,520	3,533	3,536	3,541	3,547	3,553
Number of items on public display in State-owned art collection	1,315	1,329	1,339	1,341	1,348	1,275	1,290